



**Dunwoody Village**  
**MEMORANDUM**

**March 27, 2020**

TO: ALL RESIDENTS  
FROM: Kathy Barton  
Director of Operations

RE: **CONTINUED UPDATE: COVID-19 PROTOCOL FOR DUNWOODY VILLAGE**

I just want to start by saying that both residents that were positive to the COVID-19 are doing well and recovering! Thanks for all of the inquiries and prayers – we are such a great community!

The newspapers will be delivered by Curt Sayers and Gary Ladeau this weekend. They should have them delivered by 8am. We are working with the carrier to see if they will deliver to all floors except the floor that is cordoned off. Please be patient!

Some of the residents have complained that they are not getting a smart notice. The phone number for a smart notice is **1-866-419-5001**. If you have an answering machine it will leave a message. Please answer this number if it rings.

There has been some confusion about visitors on the property – we are under a no Visitation policy. Your family may come on site to drop items at the front desk – and we have a person delivering things directly to your door. But they need to leave right after. We know that this is hard, but we can't have people on the campus that we do not know.

As for residents – we do encourage you to walk outside if you would like – both for your mental well-being and your health. Please take your keys, leave by the closest door, and stay away from others. Please know that your pendant alarms do not work outside. We prefer that you walk outside rather than inside the building, but if inside is the only option, wear gloves and a mask if you have one.

You can take your trash to the trash room – we have taken the lids off the cans – I suggest taking a paper towel to open doors or wear gloves – and wash those hands!

Updates will continue to be provided as necessary and are posted on our website: [www.dunwoody.org](http://www.dunwoody.org) if your family is interested in following this information.

Please report any symptoms of fever with sore throat, congestion, and cough to Health & Wellness.  
**PLEASE EXERCISE VIGILANCE WITH HAND WASHING! We understand that these circumstances are difficult and appreciate your cooperation.**