

May 23, 2025

Dear Residents, Families and Staff:

This Memorial Day, Monday, May 26th we honor all members of the U.S. military who have died in service to the nation, those who died in combat or during peacetime. It's a day to remember and reflect on the sacrifices made by all who served and died to protect our freedom.

Memorial Day – Housekeeping Services

Monday May 26th, Monday Residents will not receive housekeeping services but will receive linens on Tuesday May 27th. Tuesday, May 27th through Friday, May 30th, residents will receive housekeeping services on their regularly scheduled day.

Pool – The pool will be closed on Monday, May 26th for Memorial Day.

Memorial Day Dining

Dining Services will operate on normal dining hours, serving lunch and dinner as scheduled. Residents can enjoy a special Memorial Day dinner menu featuring an Action Burger Station starting at 5:00 PM.

Father's Day Brunch!

On Sunday, June 15th, we will serve Father's Day Brunch in our Auditorium. Seating times are 11:30am and 12:30pm. Brunch will conclude at 1:30pm. Reservations are required and are now open. Reservations can be made for IL residents by going to your Full Count module on Touchtown. Instructions are included under the Dining Services module. Care Center residents and families can make reservations by calling Dining Services at 610-937-4201.

Guidelines for Reservations:

- Maximum party size is 6, which includes residents and guests.
- The Holiday Brunch is 25 points per resident. The cost for guests is \$30.00; children 5-12 years are \$15.00. Points may not be used for guests or children.
- Payment may be made by credit card, or residents can have this cost charged to their account.
- Reservations are necessary for take-out in order to ensure an accurate account for menu items.
- Pick-up for take-out is 11:15am to 12:15pm.

Reservations will be accepted as follows:

- Reservations are needed to attend the holiday meal.
- One reservation per unit/residence.
- Residents are permitted up to 4 guests per unit/residence.
- The maximum party size per reservation is 6 people only, including the resident(s).
- Residents must be present during the seating time of the reservation.
- Hearthside will be closed on June 15th with no dinner service.

Elevator 9

The work to complete the repairs to the elevator is complete. We are awaiting the state inspection date to put the elevator back in service.

2nd Quarter Town Meeting

The second quarter Town Meeting for residents will be held on Thursday, June 5, 2025 at 3:30pm in the Auditorium and on Channel 1970. Forms for the submission of questions and comments in advance of the meeting have been distributed and are on Touchtown.

Maintenance Requests

When a resident has a non-emergency Maintenance request, the request can be submitted in one of three ways.

- The quickest way to submit a request is through the Uniguest/Touchtown app. On Touchtown, there is an icon that says Maintenance Requests. Click on the icon. It will take you to a list of categories for requests. Click which type of request will best fit your needs and fill out the information. Your request will be submitted in the queue.
- You may call Kim Green, Maintenance Operations Assistant, at 610-359-4442. Kim will not always be able to immediately pick up if she is away from her desk or on the other line with another resident. If she cannot pick up, please leave a message.
- There are Maintenance request paper forms at the front desk. You may fill out the form. It will be picked up and put in queue.

Please do not request the receptionist to submit your information and please do not call or visit the desk for non-emergency maintenance requests. Of course, as always, you should call the receptionist for any type of emergency such as flood, fire, or an immediate medical need (after calling 911). Calls to the desk receptionist to report standard telephone, television, and non-emergency requests distracts the receptionist from his or her front desk responsibilities and a true emergency situation.

WIFI Project

The WIFI project continues to move forward at a steady rate. We are now over 50% complete with the replacement of the Wireless Access Points (WAPs). We will be starting the Penrose units on Tuesday or Wednesday next week and then complete the care center. We will then start the replacement of the switches in early June. We will be distributing the network passwords to everyone in the near future as we begin to wrap up the access point installations. Please submit any requests to have devices connected to the new network through the Maintenance Request icon on Touchtown.

Employee Breakroom

The tables and chairs for the Employee Breakroom (opposite the computer room in the Lower Level) have been delivered. We will communicate a plan to officially open the space for staff usage in the near future.

Employee Picnic

The annual employee picnic will be held in the Auditorium on Wednesday, June 18th from 11:30am – 1:30pm. Stop by to enjoy food, beverage, and dessert as we celebrate staff appreciation!

Resident Picnic

On Wednesday, June 18th from 4:30 – 6:30pm, the annual resident picnic will be held in the Auditorium, Fox Den and Memorial Garden. Enjoy delicious food, music and drinks with your neighbors!

COVID Vaccination

Just a reminder that if you wish to receive a COVID vaccine on June 9th in the Health and Wellness Department, please call to reserve yourself a dose. We will be taking reservations Monday through Friday (with the exception of Memorial Day) from 8:30am-3:30pm up until noon on June 2nd. Phoebe pharmacy needs an exact count by noon that day. Please call 610-359-4417 to reserve your dose. Once we have a total count, we will notify you of assigned timeslots.

Infection Control

No Residential nor any Care Center residents have tested positive for COVID. No staff members are positive for COVID at this time.

Warm regards,
Maureen